

12 October 2017

Board Report: Facilities Renovation Task Force

There's lots to report this month, as we're actively making progress toward some of our renovation projects.

1. Tom Havill is going to start work on the excavation in the driveway and rear of the church on 23 October. He may finish up his work by Friday, the 27th, but we should plan on not being able to use the driveway or parking lot from 23 October through the first week in November. We'll probably be able to open it for use again by 3 November. When Tom has finished, he'll grade everything, reseed the lawn where necessary, and put down hardpack on the sidewalk into the building. The sidewalk will be blacktopped in late spring 2018, as soon as it's warm enough to complete the project, and we'll replant the gardens and finish landscaping then.

2. Robert Black completed construction drawings that we can use to obtain estimates for the work on the SE Rooms and Chapel; Gina is now contacting contractors for bids. She has applied for a construction permit with the Fire Marshall; it will cost us \$400.

3. We have an updated proposal for work on the roof from Jancewicz & Son. In order for them to schedule our work in the spring, we'll need to sign a contract and send them a 33% deposit for the work (\$12,735) by the end of the month. **Note:** we've applied for a Vermont Historic Preservation Grant to support this work; we won't know whether our proposal for that grant has been approved or not until December. But we need to move ahead with the roof repair whether or not the grant is approved.

4. We're reviewing proposals from insulation contractors.

5. Gina filled out an application with the Town of Woodstock for a building permit for the stoop or porch that will go outside the door to the Chapel. (There is no charge for this permit, because we're a nonprofit.) This will go before the design review at their November 1st meeting and 15 days later we should receive the written permit to begin work.