

Facilities Planning Task Force Updates

Gina Auriema, Anne Dean, and I met on 25 July to develop a list of projects that we believe should constitute the first phase of our renovations. They're attached, with budget estimates and notes about the projects.

We recommend initiating a number of projects with the goal of completing them this fall. These projects, if the Board agrees with our recommended priorities, would address the challenges we have in the lower level of the building: water entering through the northeast rear corner by the social hall; insulation under Geraldine's office and the Chapel; renovations to the Chapel and SE Room.

In addition, we recommend insulating above the offices and parlors to prepare for the roof replacement next spring. The roof will need to be replaced whether or not we receive the the Preservation Trust grant; we'll apply for the grant this fall (deadline 1 October). We can't begin work on the roof until we know whether we're approved for the grant or not — if we do, we risk losing those funds — so, *whether we're approved or not, we should be prepared to replace the roof next spring*. Completing this insulation project first will allow the roof to be replaced as soon as the roofer is able to do the work.

Gina shared these priorities with Buildings & Grounds at their July meeting and the group is in agreement with our recommendations.

We met with Robert Black on 11 August to discuss the drawings we need to complete for the excavation work in the back yard and the renovation of the Chapel/SE Rooms. Those plans are in development; once they're completed, we'll use them to obtain permits and bids for the work.

Tom Havill, who did the grading outside Geraldine's office, has scheduled our work for some time this fall. As soon as we have more information about when this work might happen, we'll let you and the community know.

respectfully submitted,

Michael Stoner