

## North Chapel Phase 1 Projects

project	design	construction	program	total	notes
<b>Lower Level: Projects to be accomplished in Fall 2017</b>					
1. Site work outside rear entrance, chapel & social hall	\$500.00	\$18,000.00	\$7,500.00	\$26,000.00	per Robert Black's sketch of 12-13-16; includes drainage of water away from building, pointing, fix driveway, landscaping, etc.
2. Clean up interior space at rear entrance	(included in #4, below)				rip up carpet and tile this floor; open wall and address any moisture issues; repainting and drywall
3. SE and Chapel	\$1,800.00	\$40,000.00	\$10,000.00	\$51,800.00	new entrance to SE room; address moisture/insulation issues in Chapel; build wall to separate Chapel from new SE space; Chapel/SE heating; Chapel/SE flooring; deck outside (new) SE room
4. Moisture and acoustic issues in the Social Hall		\$10,000.00		\$10,000.00	
5. Insulation/weatherproofing		\$15,000.00		\$15,000.00	moisture barrier/insulation under Chapel & Geraldine's office; insulate over Geraldine's office/parlors
<b>estimated total, projects to be accomplished Fall 2017</b>	\$2,300.00	\$83,000.00	\$17,500.00	\$102,800.00	
<b>Roof Repair: Project to be accomplished in Spring 2018</b>					
6. Repair roof over Offices & Parlors ( <i>see note 9, below</i> )		\$36,000.00		\$38,000.00	includes new flashing where roof meets the Sanctuary, repair/replacement of damaged clapboards; installation of roof cricket to prevent snow pileup in corner of building; repair flashing around chimney over Sanctuary
<b>estimated total, all of Phase 1 Projects</b>	\$2300.00	\$119000.00	\$17500.00	\$140800.00	

## North Chapel Phase 1 Projects: Notes

1. Our hope is that these projects can be completed this fall, with the exception of the roof repair, which will need to wait until spring.
2. Tom Havill scheduled for excavation and outside work for fall; we'll need to confirm time with him.
3. Engage Robert to develop complete sketches for outside work & blueprints for SE/Chapel work.
4. We'll insulate/moisture-proof the spaces under Geraldine's office and the Chapel and insulate above the Offices/parlors (this needs to be done before we repair the roof). We'll do other insulation (over the Sanctuary and in the walls of the Chapel and Offices/Parlors) as part of Phase 2.
5. We'll need to clean up Parlors so that they can be used as alternatives for some of the Chapel/SE activities during renovations. Possibly schedule work day in August?
6. We'll need to have discussions about interior design/furnishing for several of these spaces.
7. We'll need to obtain bids from insulation contractors & builders; we'll need blueprints from Robert before we can get good estimates from a builder for the work downstairs.
8. We'll need to develop a plan to inform the community about these repairs. Specifically, no one will be able to park behind the church while Tom is working back there so it would be worthwhile for people to begin getting in the habit of parking elsewhere.
9. We'll submit our grant proposal to the Preservation Trust of Vermont in October and, if successful, receive an \$18,000 grant for the roof repair. We cannot begin the project before we receive the grant and must pay for the entire amount of the project ourselves, after which we will be reimbursed. Since the deadline for submitting the grant proposal is 1 October, we probably won't be able to do this work in fall, 2017, but should be prepared to do it first thing in the spring, whether or not we get the PTV grant.
10. Anne Dean will consult with Geraldine about what furniture and other materials in the Parlors the SE program needs. We'll figure out how to store the materials we want to keep and sell or give away the rest.
11. Gina will plan a work day to clean up the Parlors.
12. We'll need to discuss how we'll relocate activities from the SE Room and Chapel during construction (i.e., choir practice, meditation activities, etc.)
13. Estimates to be confirmed once project specifications are determined.