

September 1, 2015

Re: Buildings and Ground Meeting

Present: Jack, Cheryl, Ann, Gina, Norwood, Katrin and Vassie

No Sexton's report

Gutter – Approved by Michael Brand's office and being installed during the week of the 7th.

New Minister – seems to be settling in and loves her new house.

September Coffee

September 6 – Gina and Vassie but this is also a pot luck to welcome the new minister and share the report from Facilitating Our Future Committee as well as give "tours" of available relevant space.

September 13 – Donna and Jack

September 20 - Cheryl (will leave food)and Ann

September 27 – Cheryl, Gina and Katrin

New Business:

Norwood Reported:

- 1) Pizza hut roof braces were installed by Hugo and Norwood. Norwood said that he will have them sealed to protect against weather, as they were cut on the bias from green wood.
- 2) Sound System – Norwood has given B&G an extra set of keys that includes the key to the cabinet, which now houses the new recorder that John installed to record the ministers sermons. Katrin and Cheryl installed the key in Geradine's cabinet. At this point only Geraldine knows how John's new recording system works but Jack, Gina and Vassie will start understanding how the recording will work as well as how it will be posted on the website. Norwood feels strongly that this is our responsibility and we agreed. He suggested Bob Merrill from Pomfret would be happy to help if more help is needed. Norwood also noted that one speaker in the Parlors is not working which connects to the sound system. The committee agreed that we should confer with the Worship Committee before making a final decision. If we decide not to repair the speaker at this time, we could simply remove the speaker and wire.
- 3) Freeze Alarm in the former Nursery School space – this needs to be installed on the phone line to alert Agata and Radek if there is an issue. This is for a poorly insulated section of a room. Norwood will reinstall it and Jack will oversee.

Thank you, Norwood, for bringing us up to date.

Wednesday night pizza dinners-

Gina suggests that we get a small chest freezer that will save significantly on electricity. We will recycle the old freezer.

Budget – Jack gave it to the Board of Trustees

Donna Durgin -

Buildings and Grounds would like to recognize and thank Donna for all of years and years of service to our committee and to the Church in so many ways. Thank you, Donna,

New Members –

B&G needs new members. We would like to ask each person on the committee to come to the next meeting with at least one suggestion/recommendation/nomination for a new member.

Oil Contract –

Jack negotiated a great contract - \$2.449/gallon of fuel oil. This will be a significant savings.

Clean Up Day –

We are planning on either October 17 or 24th from 10-2. We need to make a quick decision so that Geraldine can start announcing it. Lots to do !!!

Next meeting will be in the Social Hall at 6:30 on October 6th, 2015.

Sincerely,

Cheryl Brush