

Buildings & Grounds  
October 5, 2016

Present: Gina, Jack, Don, and Vassie

#### Sexton's Report

Radek and Agata reported that they have turned on the furnaces, the thermostats have been programmed and their batteries are changed. During this time of the year they try to heat only the spaces that are being used. Therefore, they would appreciate knowing when the spaces are being used, and they suggest that it gets marked on the office calendar. The recommended temperature is 68 degrees. Also, the storm windows have been installed.

#### Reading of the September Minutes

The minutes of the September meeting were read and approved.

#### Old Business

The work on the parking lot is completed, and it looks great. We need to place a visible marker at the end of the parking lot, to stop cars from advancing onto the grassy area. Tom Havel will regrade the driveway as soon as his equipment happens to be in town. The drainage work on the west side of the building has been completed and the walkway has been repaved, including some repairs to the front walkway. The east side will be done next spring.

Don and Gina plan to make a date for picking up the various odd items left behind from construction, fairs, plus other abandoned junk, and take them to the dump. Don will contact the CTKs and let them know that we are cleaning up; a "take it or lose it" policy will be in effect! Gina reported that Robert Black gave an excellent presentation last Saturday, on the completed work and on what needs to be done next year.

Unfortunately, we lost some rental income this year from the Western Wind workshop due to a scheduling conflict.

#### Budget

We need to increase our budget for next year, because we would like to sand and refinish the sanctuary floor. According to Don, last time the floor was done it was in 1982. Also a new runner is needed for the sanctuary. Don will get some estimates.

#### New Business

The date for clean up is set for Saturday, November 12 from 9-12. It needs to be announced on the church bulletin.

Next meeting will be on Tuesday, November 1st at 5:30

Minutes written by Vassie Sinopoulos