

January 11, 2017

Buildings and Grounds

Present: Don, Jack, Gina, and Vassie

Sexton's Report - Not available

Minutes of the December meeting were read.

Old Business

Gina and Mark took down the Christmas tree, but left the wreaths on the windows for the rest of January.

Gina spoke with Phyllis about the CTWK's Cabin Fever dinners. She reiterated that there is a legal limit of how many folks can sit in the Social Hall to eat and wanted to review the Kitchen use Guidelines. She also suggested that they communicate directly with the B&G committee with any issues, or questions/concerns they may have. It was noted that after their first dinner the place was left in great shape.

After talking with Sherry Belisle, Vassie reported that there is not an actual subcommittee that is in charge of taking care of the Altar. Sherry tries to take care of it.

Gina reported that the Sexton's received their Christmas bonus with a note of gratitude for their work throughout the year.

Jack reported on the parsonage chimney issues. After meeting with a Dead River Co. representative and Chimney Savers, he presented the results of their findings. After much discussion of the various proposals, Jack and the committee came to the conclusion that there are two solutions to the problem:

1) To permanently discontinue the use of the wood stove and install a SS liner in the chimney for the oil burner only for the cost of \$2,680.00.

2) To use the chimney for the woodstove and install an additional SS flue on the outside of the parsonage for the oil burner. In this case the chimney flue has to be enlarged by breaking the inside tiles to make room for a larger SS flue, which is required by code, for the cost of \$4,389.00. The cost for an additional flue (this will be subject to Town Design Review Board) will be \$3,835.00. The total cost for option 2 will be \$8,224.00.

Our insurance will pay only for damage done to the chimney and our deductible is \$2,500.00

The committee's recommendation is option 2 if we can get Town approval for the additional flue.

New Business

Gina had two different flooring companies give us estimates to refinish the Sanctuary floors. Estimates ranged from \$9,000.00 to 16,000.00. The higher of the two estimates reflects the included cost of moving the pews. (Browns Flooring will not move pews) The committee decided to defer this project for the future and make it part of the upcoming capital campaign.

Instead, our priority projects for 2017 will be a) to replace the Sanctuary runner and b) to replace the smelly old carpet in the social hall foyer (entrance), (about 500 square feet) with ceramic tiles or other long lasting new surface. More research has to be done to determine the best surface for the space. The committee recommends a budget of \$10,000.00 for these last two projects, in addition to what we need for the parsonage work.

Next meeting will be on Tuesday, February 7 at 5:30pm in the minister's office?

Submitted by

Vassie Sinopoulos