

Buildings & Grounds
December 2017 Minutes

Present: Gina Auriema, Jack Nelson, George Wohlgemuth, Jenny Gelfan, Don Ransom, Agata Marzek and Vassie Sinopoulos

Sexton's Report:

There was a large December 2nd wedding in the Sanctuary at 4 in the afternoon. It required quite a lot of additional cleaning to be done afterward, which meant that A & R were there until late Saturday night to have it clean before Sunday service. They also seemed to have used the Social Hall for preparing flowers. Not sure if this was part of the contract?? Gina mentioned that a muntin on one of the windows had been charred from open flame. Large candelabra were used in every window. The committee recommends that there should be a cleaning fee for all future weddings and big events that should be paid directly to the sextons. Thought this was part of our contract already??

The gravel walkway at the back of the church is creating more mess on floors as folks track it into the entrance of the social hall. Gina will purchase a door mat for the outside of the door. The new stove in the parsonage works well. Gina thinks that the old stove has been sold for \$400 on Craig's List. (check not in hand)

There was a problem with the relay box for the Sanctuary lights that is now fixed. Gina will talk to Jason Cayer, our electrician about changing over to LED lights in Sanctuary. The base of the light post at end of ramp to Sanctuary has corroded so Radek made a temporary repair but it needs to be replaced in the Spring with a new post. The sextons continue to monitor the water leak in the Sanctuary roof. The sextons did an excellent job refinishing the floors of the social hall, the kitchen, and the bathroom.

The minutes of the November meeting were read and approved.

Old Business:

Jenny talked with the Worship Committee about a proposed railing for the steps to the altar, and after some discussion the B&G Committee decided that we should continue to assist people negotiating the steps rather than install a railing. Gina placed some insulation in the wall between the bathroom and the organ, and she also hung a hook for coats and bags. The Committee voted to use the money from the sale of the old wood stove to buy a new vacuum cleaner.

The CTWK have removed their kitchen equipment out of the storage shed.

Gina, with the help of Don and Mark, took the old carpeting and some other stuff from above narthex to Hartford Transfer Station. The cost for this was \$48.

New Business:

Gina will write a report for the Annual Meeting on January 28, 2018.

Vassie will join Geraldine, Marcia Peterson, and Gina when they meet to discuss and update our Rental Contracts.

Permission was given to CTWK to install a mailbox next to the church one. The Committee agreed that it would be a good idea for a member of B&G, along with a Board member, to meet with the new CTWK director, Pieter Bohlen, to introduce ourselves and renew our mutual cooperation.

Coffee Hour for our Committee will be the month of May 2018. We'll assign weeks at a later meeting.

Christmas decorations have been arranged by Gina (tree) and Donna Durgin (wreaths and window decoration)

Gina will be responsible for our Christmas card with Thank you for the Sextons

Next meeting

Wednesday, January 10th. 2018 at 5:30 pm

Submitted by

Vassie Sinopoulos