

Buildings & Grounds
November 2017 Minutes

Present: Gina Auriema, Ralph Lancaster, Jack Nelson, George Wohlgemuth, Jenny Gelfan
Agata and Radek Märzen

Introduced and welcomed Jenny Gelfan to the committee.

Sexton't Report

Yearly elevator inspection was done and the contract was handed to Gina to sign and return to Vermont Department of Public Safety. Agata posted the new notice on the wall by the elevator. Preparation for winter is underway. New batteries are being installed in thermostats and time corrected (fall back) Radek will put the boards up over windows before the first big snow storm and will adhere new anti slip strips on the steps of the Sanctuary. He continues to monitor the Sanctuary roof leak and empty the container as it fills with rain water.

The leak in a pipe of the parsonage basement will be fixed by their friend who is a plumber. Booked time for refinishing floors in Social Hall - Week of Sunday the 19th.

There was some discussion about purchasing a new vacuum cleaner for our facility. Will discuss more at future meeting

Read and approved Minutes of October meeting.

Old Business

The parsonage windows have been fixed by Don.

Discussed Diane's request for some sound insulation to be installed in bathroom that is adjacent to the organ. Gina will put a piece of homasote on the backside of the door between bathroom and organ.

The new sign for the front with Ministers name and service hours will be redone in the spring. Gina gave a short update on the excavation work and first phase of project that is addressing the moisture problem at the foundation of the back foyer and "chapel".

We did not sell the wood stove on the first go around. Will have to continue to advertise in list serve and local papers. Also Vt Craigslist.

George reported on the CTWK's kitchen equipment that is stored in our storage shed. George spoke to Peter, the new director of CTWKs. He knows about the equipment and is hoping to get it out of storage and into the shed that is being built at the sight of their gardens at Artistree.

Revisit in the spring to follow up

New carpet runner and rugs were installed in Sanctuary.

New Business

Gina installed the shelf for the new audio visual equipment in parlors and put up a little curtain to hide the wires and boxes.

There was a discussion about a hand railing to aid folks in going up to altar for joys & concerns. Ralph suggested that we try some other solutions before building a hand railing, for instance,

changing the location of the chalice and the candles so that they are more easily accessed. Jenny is going to bring this idea to the Worship committee for feedback and comment.

Security concerns in the church. A need to consider better security. Tabled for discussion at our next meeting, but maybe a good start would be to change the lay out of Geraldine's office so that she no longer has her back to the door. Gina has spoken with Geraldine about this and she is interested in trying it out.

Wreath making and Christmas decorating is on schedule. Donna Durgin will be facilitating the wreath making and window decorating. Gina will organize tree cutting and installation. Tree to go up Saturday, December 9th.

Gina will contact folks who do the plowing and shoveling - just to check in and explain the temporary situation in the back of church and entrance to Social Hall.

Next meeting Wednesday, December 6 at 5:30pm in the library.

Submitted by Gina
in Vassie's absence.