

## **Buildings & Grounds Committee Meeting 1/7/14**

**Present:** Gina, Jack, Ann, Agata, and Cheryl

**Sexton:** The bathroom in front of the Sanctuary had the toilet water freeze up and the closet behind the bathroom was very, very cold. The room next to Donna Atwood's office was also at 45 degrees. Agata saved the day before any pipes froze and thawed the toilet without a crack. We were very lucky with such cold temperatures so until the weather changes, Agata will put the electric heater in the bathroom and close the door. The security system has gone off a few times but by the time Agata arrives it has usually corrected itself.

CWTKs are starting up their dinners again. Lauren has not been sweeping up so Jack will speak with her. Also all of the dish towels have disappeared. Gina has asked Jack to speak with Lauren regarding Hand in Hand having their own dishtowels as well as NUCS having their own supply.

**Budget:** We have our usual \$5000. However, the work for the sewer line in the spring, the driveway and the painting in the spring will not be taken out of this fund. It was suggested we do a mini fund raiser to replenish the fund from which the money will be taken. Ann also suggested that if we could do a long term plan with costs attached, then we will be pledged a substantial amount from an individual to our operating account. Jack will put this together from other projections we have completed.

**Christmas:** Ann wanted to be sure that everyone knew how many compliments there were regarding the beauty of the Sanctuary during the holidays. Thanks to all, particularly Gina, who helped to make this such a beautiful display. Also thanks to Lynne Bertram who donated the Christmas tree this year. It turned out that there was just the right number of folks there to help take it down.

**CWTKs:** The trustees walked through their space with Phyllis and all felt that with the following; the kids would be fine. There are carbon monoxide and smoke detectors, fire extinguishers, a sledge hammer, no furniture blocking the window, a new window to be installed in the back, fire drills, a NO Smoking sign, and everything is to be unplugged when they leave. They are there every Sunday from 5 to 7 and possibly some time for homework before the CTWKS suppers.

**Annual Report:** Cheryl will send bullet points to B&G from our meeting notes so that Jack might easily put together an annual report for the January meeting. Ann will send to B&G a list of what she has spent money on so that we can add that to anything that might have been missed in the meeting notes. All of this will be a good review for B&G.

Casella has purchased Woodstock Recycling as of January 1, 2014.

**Gutter:** There is a section of the gutter that needs to be replaced over the front steps. Since the steps can be very slippery, Gina will buy some sand strips. If it gets up to 50 degrees, as the weather report indicates this weekend, she will install them.

**Lights:** A motion detector light is needed at the corner of the back of the Sanctuary. We would also like to see the front of the Sanctuary lit from 4 to 9 on a cold winter's night. We need a timer for that as well as the lights over the sign need fixing. These can all be completed in the spring with one visit from Jason.

**911 Numbers:** Vassie asked that we install a #7 on the side of the Sanctuary, since the fire department couldn't find us.

**Barn Arts:** The rental went well according to Gina who oversaw what was happening during the rental. Barn Arts paid as requested and we have received no news from Diane.

Next meeting to be held on February 4, 2014 at 6:30 in the Social Hall.

Submitted by Cheryl Brush