

Meeting of the Board of Trustees

Tuesday, January 21, 2014

Present: Mary Jeanne Taylor, Anne Marinello, Deb Rice, Lynn Peterson, Ann Wynia, Hope Yeager.
Absent: Daniel Jantos.

Hope opened the meeting with a reading by Wendell Berry. Board members checked in.

Vince Galluccio and Chris Lloyd joined the meeting at 6:30 p.m., as representatives of the Finance Committee. They reported that the finance committee approved a budget today. Ann Wynia distributed copies of the budget to Board members. Three maintenance projects have been removed from the operating budget and put as separate capital improvements (painting the church, parsonage plumbing, paving the driveway). These projects will be covered by a loan from a church reserve fund that will be repaid within a twelve month period. Also an extra \$35,000 a year needs to be raised to cover ongoing emergency maintenance and put every year into a capital fund. This is a plan for the next five years, to be reviewed at the end of those five years.

Chris suggested that he speak at Annual Meeting about inviting members to make a planned gift to the North Chapel, or mentioning the North Chapel in their will, etc. Those funds could be put into the Vermont Community Foundation fund which people in Vermont feel good about. He would like to begin another Planned Giving project this year.

Anne M. Asked for a clarification of bank accounts which the North Chapel holds: a checking account at People's Bank, Wells Fargo account, and a proposed reserve fund established at the Vermont Community Foundation.

Ann Wynia said she wants to nail down the gift acceptance policy. Chris said he would try to get that written in the next month for the Board to review.

The Board agreed that we empower the Finance Committee to establish a fund at Vermont Community Foundation and then to move some money from the Wells Fargo account into the Vermont Community Foundation fund.

Finance committee is losing Peter Bohlen and will need a replacement. MJ said that she would contact Don Ransom so that Nominating Committee will have a candidate ready to fill Peter's slot at Annual Meeting.

Mary Jeanne mentioned that the next Community meeting sponsored by the Board might be focused on fundraising and capital improvements.

Vince and Chris left the meeting at 7:20 p.m.

The Board voted to approve the 2014 budget as presented by the Finance Committee.

Sabbatical Update

MJ updated the Board on messages for Service Coordinators to announce at services about taking care of each other while Daniel is away. Neil Marinello will be checking the phone messages in the office on the days that Donna A. is not in.

New Business

Ann Wynia presented the employer Participation Agreement for the UUA Pension Plan. The Board discussed various employment related issues which need to be taken care of by the upcoming Personnel Committee.

MJ walked the Board through the agenda for the Annual Meeting. The Board discussed *Unsung Heroes* in the North Chapel. Anne Marinello, Deb Rice, and Hope will make that presentation at the Annual Meeting.

Committee Reports

Lynn brought to Board's attention questions from the Resource Committee. Lynn reported that the Resource Committee is thinking about having a retreat in March, inviting someone from the UUA to come and speak to the committee about fundraising.

The Board asked Lynn to report back to the Resource Committee that the Board would like the policy to remain the same that Resource Committee members only know who has pledged but not how much is pledged.

Bookstock 2014: Lynn suggested that the North Chapel take a lead role and offer the Social Hall space. Anne M. suggested asking Woodstock Elem. to use spaces there. The Board supported an expanded role in Bookstock for the North Chapel, working in conjunction with the library, including using our social hall, (as long as there aren't any weddings or other events already reserving the social hall).

Anne Marinello reported on feedback from the Social Justice committee on the North Chapel website. Anne mentioned possible retreat topics that Joy and Laurence are willing to lead when they come back: growing older, pastoral care, working with the Board. The Board discussed the status of the CTWK space and their ongoing projects for improving the fire safety of their space.

The board voted unanimously to approve the consent agenda.

There will be no Board meeting on the regularly scheduled 3rd Tuesday evening in February.

The meeting adjourned at 8:47 p.m.

Respectfully submitted,
Hope Yeager
Secretary of the Board

North Universalist Chapel Society
 January 2014 Financial Report
 Ann Wynia, Treasurer

	JAN	FEB	MAR	YTD	2014 Budget
RECEIPTS					
1 Loose	1,243.00			1,243.00	16000
2 Pledges	26,353.50			26,353.50	145000
3 Gifts/Donations	1,540.00			1,540.00	4000
4 Rentals	280.00			280.00	13000
5 Nursery School	625.00			625.00	6750
6 Fund Raising	0.00			0.00	16000
7 Reserve Fund	0.00			0.00	9000
8 Balance forward	1,361.13			1,361.13	1350
9 TOTAL RECEIPTS	31,402.63	0.00	0.00	31,402.63	211100
EXPENSES					
10 Electric	524.68			524.68	5400
11 Fuel/Furnace	2,836.25			2,836.25	9500
12 Grounds	942.00			942.00	5000
13 Insurance	1,088.00			1,088.00	4340
14 Janitorial	251.47			251.47	3000
15 Maintenance	74.00			74.00	5000
16 Water/Sewer	0.00			0.00	850
17 TOTAL CHURCH	5,716.40	0.00	0.00	5,716.40	33090
18 Electric	0.00			0.00	0
19 Furnace	0.00			0.00	225
20 Maintenance	0.00			0.00	1000
21 Water/Sewer	0.00			0.00	0
22 TOTAL PARSONAGE	0.00	0.00	0.00	0.00	1225
23 Administrative Ass't	1,500.25			1,500.25	16184
24 Office Supplies	53.63			53.63	1000
25 Postage/Printing	0.00			0.00	200
26 Telephone	91.78			91.78	1200
27 Website Host/Upkeep	0.00			0.00	600
28 Copier Lease	213.19			213.19	3500
29 UUA Fair Share	675.00			675.00	8375
30 NNED Dues	0.00			0.00	3006
31 Miscellaneous(Vanco)	32.78			32.78	360
32 TOTAL ADMINISTRAT	2,566.63	0.00	0.00	2,566.63	34425
33 FICA	740.19			740.19	8584
34 Medical Ins.	1,235.22			1,235.22	15000
35 Pension	912.00			912.00	10950
36 Auto Expenses	165.00			165.00	2000
37 Professional Exp & Dev	0.00			0.00	5475
38 Workers' Comp	475.00			475.00	1888
39 TOTAL BENEFITS	3,527.41	0.00	0.00	3,527.41	43897
40 Salary	3,916.00			3,916.00	47000
41 Housing Allowance	2,600.00			2,600.00	31200
42 TOTAL MINISTER	6,516.00	0.00	0.00	6,516.00	78200

North Universalist Chapel Society
 January 2014 Financial Report
 Ann Wynia, Treasurer

	JAN	FEB	MARCH	YTD	Budget
43 Sabbatical Savings Accoi	0.00			0.00	2550
44 Substitutes	0.00			0.00	500
45 Supplies	0.00			0.00	300
46 Advertising	0.00			0.00	100
47 TOTAL WORSHIP	0.00	0.00	0.00	0.00	3450
48 Organist/Choir Direct.	1,362.00			1,362.00	16340
49 Special Services	100.00			100.00	800
50 Supplies	0.00			0.00	500
51 TOTAL MUSIC	1,462.00	0.00	0.00	1,462.00	17640
52 Coffee	0.00			0.00	350
53 Resource Comm	0.00			0.00	300
Margaret Lampe Kannenstine					
54 Leadership Developmer	0.00			0.00	500
55 Outreach	0.00			0.00	150
56 Quest	336.00			336.00	2300
57 TOTAL MEMBERSHIP	336.00	0.00	0.00	336.00	2950
58 Staff	350.00			350.00	4900
59 Supplies	0.00			0.00	500
60 Child Care	160.00			160.00	1670
63 Recognition	0.00			0.00	200
65 TOTAL R.E.	510.00	0.00	0.00	510.00	7270
66 TOTAL EXPENSES	20,634.44	0.00	0.00	20,634.44	222,797

North Universalist Chapel Society

January 2014 Financial Report

Ann Wynia, Treasurer

JAN FEB MARCH

PEOPLES' UNITED ACCT # 640322721

67 Beginning balance	0.00		
68 Receipts	31,402.63		
69 Expenses	20,634.44		
70 Ending balance for operating budget	10,768.19	0.00	0.00

RESTRICTED FUNDS

71 Withholdings	103.00
72 Minister's Fund	1233.01
Cold Relief	812.50
73 Organ Preservation	596.93
74 NYE/Cranna	3200.09
75 Sabbatical Savings	7130.27
76 Memorial Gardens	1223.05
77 Legal Funds LP	1769.30
77b VT/Quebec grant	1016.37
79 Spiritual Practice Explor	2940.51

TOTAL CHECKING ACCOUNT 30793.22 0.00 0.00

INVESTMENT - Vermont Community Loan Fund - \$3760.25 at 2.5% Matures September 2016

Wells Fargo Acc't #3605-39446 Balance 1/31/14 - \$186204.59

The only restricted funds now are \$1000 for Memorial Gardens

EXPLANATIONS

- (2) 2013 -560
- (3) McCollom, Course on Miracles
- (4) Doolittle-150 ,AA-130
- (12) Sidewalks-622, Plow-320
- (15) Pest Control-74,
- (49) P.Fournier
- (56) Bulk mailing see-200. DA hours-136
- LHA- Total donations-26705 less expenses of 340 = 26365 sent with \$10800 from North Chapel members and friends

Ann L. Wynia, Treasurer

Buildings & Grounds Committee Meeting 2/4/13

Present: Jack, Ann, Gina, Katrin and Cheryl

Sexton:

Lots of cleaning due to weather (salt and sand) and Hand in Hand. CWTKs are doing great with cleaning up after their dinners. Gina raised concerns about the constant dilemma of Agata having to clean up after Hand in Hand. Building and Grounds is feeling that Jack and Joan, as Hand in Hand liaison, should have another conversation with Lauren.

Agata felt that there was a constant turning up of the thermometer in the room next to the Library. The thermometer is preset to accommodate all of the activities in the room. If it is turned up when someone comes in it will take most of the time they are there to warm the room up more and then they leave it up. This is a very expensive way to warm a room. We discussed installing a cage around the thermometer to stop this.

Actually, we also discussed the thermometer in the Social Hall. B&G would like Agata to preset the thermometer to come on a couple of hours before the coffee hour so that it will be warm when folks come down from the service on Sunday.

Elevator: The elevator needs to be run on a regular basis or the belts stretch. Agata could turn it on and run it up and down 2 or 3 times a week when she is in the building. Thank you, Agata. The elevator repairman came Monday and fixed it again.

Entry Stairs to the Parlors: Gina will get a rug for the entrance.

Entry Stairs to the Sanctuary: Peggy asked that we widen the strips that we placed there in the late fall.

Dumpster: Since Casella purchased Woodstock Recycling our bill has gone up to \$127/month. Gina will investigate working on a different level with Casella but also will call Able and Bugbee as other options.

Sprinkler system: The State came to inspect and the bell doesn't work properly. Jack will make sure it is fixed shortly.

Parking Lot: Jack will replace 2 lights that are out

List of maintenance folks to call: B&G needs to make a list of all our folks that we have used to maintain NUCS and the Parsonage. Gina will get a start on that.

Communications Website: Gina feels strongly that we need to have a presence on the web site. She suggested a subcommittee when Donna and Vassie are back at full strength. In the meantime, Ann suggested that we put on the minutes of tonight's meeting.

The next meeting will be in the Social hall at 6:30 on March 4, 2014 – almost spring!

Submitted by Cheryl Brush

Minutes: Music and Worship Committee February 4th, 2014

Present:

Hope Yeager, Carol Egbert, Diane Mellinger, Hugh Belton, Jessica Stout, Jenny Gelfan, Anne Macksoud, Don Ransom.

We looked at the revised list of services from now until Daniel returns to see what still needs to be filled in. Hope Yeager, Jenny Gelfan and Hugh Belton all stepped up to be service coordinator for the services that still needed a SC.

Conversations

We talked about the need to make the people who are filling in for Daniel feel welcome and appreciated, whether they are guest reflectors or members of our own community. Some were concerned that we have a habit of being critical if the guest reflectors don't "measure up" to our expectations. We talked about the idea that we (the worship committee and the congregation) are the hosts when someone new comes and they should be treated like our guests. There was talk of finding a palatable way of reminding people to be non-judgmental about what is offered even if it isn't to our liking.

Finally someone suggested that we need not worry so much about how we feel about a presenter – we may (and probably will) feel critical if we don't like the content or the tone of the reflection, but that's OK. Our task is to accept that person regardless, knowing that they are doing their best and that others might like the reflection as much as we do not like it. All seemed to think that this last suggestion was the most realistic one. Case Closed!

A couple of the guest reflectors have asked to change songs that the choir is singling. We need to let them know that they are welcome to have input into what hymns are sung, but the choir songs are set weeks in advance and cannot be changed at the last minute.

It was agreed that the hymn or the choir song does not always have to match the theme of the reflection. And in the end, everything (music-wise) is subject to Diane's approval.

Tasks

1. Hope Yeager will be service coordinator on February 23rd and March 2nd
2. Jenny Gelfan will be service coordinator on March 16th and March 30th
3. Hugh Belton will be the service coordinator on April 6th
4. Hugh will help with coffee hour (food/cleanup) on February 23rd
5. Carol Egbert will do Opening Words for our **next meeting on Tuesday, March 4th at 5:30**

Closing

The meeting lasted only for 1 hour and 5 minutes. That is because so much of the work that we generally do has already been done by all those people who have helped plan the 3 months that Daniel will be away. It took a lot of work by a lot of people and we are all very grateful to you.

Respectfully submitted,
Anne Macksoud

Resource Committee Meeting: Minutes 2/2/2014

Present: John Dulmage, Jack Nelson, Lynn Peterson, Deb Rice

1. We received \$145,000 in pledges this year which matches last year's totals. The mailing in the last weeks only created one more pledge. The calls to remind previous pledgers raised ~ 4 more pledges. It would seem that reminder letters are not worth it to people who seldom but might pledge.

It would seem that the change in tactic to be more inspirational and less analytic (not having pie charts or bar graphs) was not a failure but also was not strongly positive.

We agreed that to match our needs we need another approach to raising funds – pledges are limited. Is there a way we can reach beyond the congregation? Tap into community friends who might support the church because of its contribution to the community??

2. We repeated the plan to have a Committee retreat sometime this Spring. Previously we had figured on March but Jack will be away and Daniel will also not be back. So perhaps we should think about April or May? Lynn will consult with Peggy Kannenstine around these plans since she had a major role in the 2001 campaign and she knows people in the UUA who might help.

3. Some years ago a major donor to the church based her donation on the Community Dinner (Hand in Hand) which she thought was a very important community event. Clearly there are others who agree. We wonder about putting the dinner in weekly announcements and also helping with enabling donors to give money to Hand in Hand via the church?

4. John asked about financial help if the church were declared a National Heritage site. We had discussed this a few years ago but never arrived at a final answer. Becoming such a site might raise some funds but then might put restrictions which might be problematic. Will re-investigate.

5. Jack mentioned that the Finance Committee expects to need an additional \$15,000 this year for capital expenses and wants the Resource Committee to take the lead in raising this money. Rick Fiske has said he did not think that doing another silent auction would be a good idea. So we need some new ventures and ideas.

Respectfully submitted,

Lynn Peterson

Membership Committee - Minutes January 27, 2014

No board action needed at this time.

Present: Ann, Pru, Fran, Sherry, Rhoda

Greeters for February are:

2 Ann

9 Pru

16 Sherry

23 Rhoda

For March so far:

2 Fran

9 Sherry

The February circle dinners will be on Saturday the 15th. There were 4 hosts in January. Pru wrote thank you notes to the hosts.

Pru will remind the worship committee to ask visitors if they wish to stand and introduce themselves.

Ann will write notes to visitors who write their address in the guest book. She will look for new UU curriculum on the UU website for our spring new member classes.

Adding to our greeter duties will be bringing out the microphone and adjusting the volume.

Rhoda will be doing new member interviews to write short bios in the Quest.

The February meeting will be on Monday the 24th.

Respectfully submitted,

Sherry Belisle



**NORTH UNIVERSALIST
CHAPEL SOCIETY**

7 Church Street
Woodstock, Vermont 05091
802-457-2557 tel
wdstkuu@sover.net

January 2014

Dear Parent,

We have had an amazing year so far. Last weekend we met and planned out the rest of this year's schedule, which is as follows:

February 16th - Little Acts of Creation with Chris & ArtisTree
February 23rd - Lessons in Yoga and Art with Geraldine
March 2nd - The Natural World with Anthea (RE Coffee Hour)
March 9th - Lessons in Yoga and Art with Geraldine (RE Coffee Hour)
March 16th - Lessons in Yoga and Art with Geraldine (RE Coffee Hour)
March 23rd - Lessons in Yoga and Art with Geraldine (RE Coffee Hour)
March 30th - Little Acts of Creation with Chris & ArtisTree (RE Coffee Hour)
April 6th - The Natural World with Anthea
April 13th - Lessons in Yoga and Art with Geraldine
April 20th - Easter! Egg hunt with Chris, Geraldine & Anthea
April 27th - Lessons in Yoga and Art with Geraldine
May 4th - The Natural World with Anthea
May 11th - Lessons in Yoga and Art with Geraldine - Mother's Day performance!
May 18th - Little Acts of Creation with Chris & ArtisTree
May 25th - Lessons in Yoga and Art with Geraldine
June 1st - The Natural World with Anthea
June 8th - Lessons in Yoga and Art with Geraldine
June 15th - Little Acts of Creation with Chris & ArtisTree - Last class for the year!

EASTER: April 20th will be not only Daniel's return from his sabbatical, but also our annual Easter egg hunt for the children. The RE Committee seeks assistance from families with children planning on attending the Easter Sunday service and egg hunt (other North Chapel folks are welcome to help out as well!). We need:

*donations of candy or small toys to go into plastic eggs (or pre-stuffed eggs) by April 13.

*donations (or loan) of Easter baskets by April 20.

*volunteers to stuff candy into plastic Easter eggs between April 13 and April 20.

We will meet again in August to plan the fall schedule. Parents are welcome to attend and offer feedback. We look forward to your comments and suggestions to help us keep the program working for your children. I can be contacted via e-mail at geraldinereed@hotmail.com or look for me at coffee hour. ☺

I try to send e-mails if we have changes or anything unusual is happening. If you don't wish to receive notes from me anymore, please let me know. If you're reading a paper copy of this and would like to be included in my e-mails, please provide me your e-mail address. Thanks!

Geraldine Fowler